

**Contract on the Provision of Financial Resources
from the International Visegrad Fund's
Visegrad+ Grant No. 21830043**

(hereinafter only the "Contract")

I. CONTRACTING PARTIES

I.1 International Visegrad Fund

Address: Hviezdoslavovo nám. 9, 811 02 Bratislava,
SK
ID No.: 36060356
Bank name: Tatra banka, a.s.
Bank seat: Hodžovo nám. 3, 811 06 Bratislava, SK
IBAN: SK29 1100 0000 0029 3600 0250
SWIFT/BIC: TATRSKBX

Represented by: **Andor Ferenc Dávid**, Executive Director

hereinafter referred to as the "Fund"

and

I.2 ინფორმაციის თავისუფლების განვითარების ინსტიტუტი

Name: Institute for Development of Freedom of
Information (IDFI)
Address: 4. B. Kraveishvili Str., Tbilisi, 0108, GE
Correspondence address: 3, A. Griboedov Str., Tbilisi, 0108, GE
ID No.: 204569617
Bank name: Bank of Georgia
Bank seat: 29a Gagarin street, Tbilisi 0160, Georgia
IBAN: GE78BG000000138095008
SWIFT/BIC: BAGAGE22
Registered VAT Payer: yes
Additional banking information: Intermediary Bank: Commerzbank,
Frankfurt, Germany; SWIFT:
COBADEFF

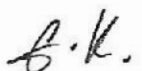
Represented by: **Giorgi Kldiashvili**

hereinafter referred to as the "Grantee"

1.3 The Fund and the Grantee jointly hereinafter only "Contracting Parties".

1.4 The Contracting Parties enter into this Contract on Provision of Financial Resources from the International Visegrad Fund under the conditions and with the subject matter stipulated below.

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2. SUBJECT OF THE CONTRACT

2.1 The subject of this Contract is the definition of conditions for the payment of financial support from the Fund to support the activities of the Grantee within the project named "Empowering Watchdog Community for Government Accountability", as on the base of Grantee's proposal in application submitted via the Fund's On-line System as defined below (the "Application") under serial No. 21830043 (the "Project"). To avoid any doubts, Contracting Parties declare and agree that after the Application is submitted via the On-line System, it cannot be changed by neither Contracting Party.

2.2 The Grantee specified the following project partners for the implementation of the Project:

Partner No. 1.

Name of the organization in its native language: K-Monitor Közhasznú Egyesület	
Name of the organization in English: K-Monitor Public Benefit Association	
Address: Rózsa utca 8., Budapest , 1077, HU	HU
Statutory representative: Mihály Jakab Bor	
BIN: 01-02-0012439	Registered VAT payer: yes

Partner No. 2.

Name of the organization in its native language: KohoVolit.eu	
Name of the organization in English: KohoVolit.eu, Whom to vote for	
Address: Lánska 948/87-5, Považská Bystrica, 017 01, SK	SK
Statutory representative: Jaroslav Semancik, Michal Skop	
BIN: 42148928	Registered VAT payer: no

Partner No. 3.

Name of the organization in its native language: KohoVolit.eu	
Name of the organization in English: KohoVolit.eu, Whom to vote for	
Address: Vinice 347, Plasy, 33101, CZ	CZ
Statutory representative: Michal Skop	
BIN: 22841890	Registered VAT payer: no

Partner No. 4.

Name of the organization in its native language: Fundacja ePaństwo	
Name of the organization in English: ePaństwo Foundation	
Address: Nowogrodzka 25/37, Warszawa, 00-511, PL	PL
Statutory representative: Daniel Macyszyn	
BIN: 1231216692	Registered VAT payer: yes

All of the above-mentioned partners hereinafter jointly referred to only as the "Project Partners".

2.3 The subject of the Project shall be supported by the Fund with an amount of up to €33,760.00 under conditions set forth further in this Contract (the "Grant").

2.4 The Grantee is obliged to implement the Project in compliance with the time frame and financial and other conditions stipulated in the Contract.

2.5 The Grantee is obliged to keep the Fund updated in regard to the Project via the grant management on-line system available at <http://my.visegradfund.org/> (the "On-line System").

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3. IMPLEMENTATION OF THE PROJECT

3.1 The Contracting Parties agree that the Project shall last from 01/03/2019 to 29/02/2020 (the "Implementation Period").

3.2 Particular stages of implementation of the Project are specified in Attachments No. 1 and 2 hereof ("List of outputs" and "Calendar of Events/Outputs"). The Grantee is obliged to maintain an up-to-date Calendar of Events. Any change in the dates, venues or types and names of events originally stipulated in the Calendar of Events must be updated and confirmed in the On-line System no later than 10 working days prior to the planned date.

4. GRANT PAYMENT

4.1 The Grant shall be paid to the Grantee under conditions set forth in Section 4.2 hereof in 3 instalments as follows:

- the 1st installment in the amount of €7,860.00 within 15 working days after the delivery of the valid and effective Contract by the Grantee to the Fund (the "First Instalment"); Contracting Parties agreed that the Grantee is obliged to deliver to the Fund an interim report contents and requisites of which are set forth in the Grants Guidelines published and available on the Fund's website in the period under Article 6, section 6.2 of the Contract (the "Interim Report");
- the 2nd installment in the amount of €19,148.00 within 15 working days after the Interim Report is approved by the Fund; Contracting Parties agreed that the Grantee is obliged to deliver to the Fund a Final Report, Financial Statement and Audit Report contents and requisites of which are set forth in the Grants Guidelines published and available on the Fund's website in the period under Article 6, section 6.2 of the Contract (the "Final Report");
- the 3rd and final installment in the amount of €6,752.00 within 15 working days after the Final Report, Financial Statement and Audit Report are approved by the Fund according to Article 6 hereof (the "Final Instalment"). Parties agreed that the Final Instalment must be pre-financed by the Grantee and, if duly approved under conditions set forth hereof, the Fund reimburses the due amount of the Final Instalment.

4.2 The Grantee shall be entitled to the 2nd Instalment and Final Instalment of the Grant solely upon the approval of the Fund provided (i) the relevant reports relating to the particular instalment were delivered by the Grantee to the Fund within the periods stated in Article 6 hereof and in the Calendar of Events/Outputs as specified in Attachment No. 2 hereto and (ii) such reports were approved by the Fund pursuant to Article 6 hereof.

4.3 The Fund reserves the right to deny the disbursement of the Grant or any part of it, in case the Grantee does not comply either with the Rules and Grant Guidelines mentioned in 4.4 and applicable at the time of the Application's submission or the provisions of the present Contract. In such case the Grantee shall not be entitled to any disbursement.

4.4 The Grantee declares that prior to the signing of this Contract they made themselves familiar with the Rules and Grant Guidelines of the Fund which are applied by the Fund for the organization and treatment with the grants, including Grant provided to the Grantee under this Contract, and which are published on the website of the Fund (www.visegradfund.org). The Grantee shall be obliged to accept all such rules and principles of the Fund.


5. GRANT UTILIZATION

5.1 The Grant shall be used by the Grantee only to cover the direct expenses of the Project during the Implementation Period of the Project according to the budget plan which forms Attachment No. 1 hereof (the "Budget"). Up to 15% of the Grant may be used to cover Project overhead costs (operating costs directly linked to the Project).

5.2 The expenses required for the Project from the Grant cannot exceed the approved amount.

5.3 The Grant may be used only during the contracted Implementation Period. The part of the Grant not used during the Implementation Period shall be returned by the Grantee to the Fund upon request within 15 working days.

5.4 The Grantee shall use the Grant according to the Budget in an efficient and cost-effective way.

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5.5 Any change in the qualified expenses as stated in the Budget exceeding the amount of €1,000.00 in individual budget category requires the prior approval of the statutory representative of the Fund. For such approval to be granted a written request of the Grantee is required in which the need of such change shall be justified. Without the approval of the Fund the Grant may not be used to cover such changed expenses exceeding the amount qualified in the Budget.

5.6 The financial resources of the Grant other than overhead costs cannot be used for:

a) capital investments (tangible/intangible assets);
b) VAT refund for Grantees who request VAT compensation from local authorities;
c) the Grantee's own indirect costs (electricity/gas/water/telephone bills, etc.);
d) internal costs or invoices (rent of one's own premises, one's own accommodation and board); and
e) Grantee's own work—e.g. coordination of the Project, salaries, financial remuneration of employees (or any expenses related to employment based on the Labour Code, including daily allowances, part-time work, etc.).

6. REPORTING OBLIGATIONS AND RELATED CONTRACTUAL TERMS

6.1 The Grantee shall immediately inform the Fund in writing of any circumstance which may affect the realization of the Project or of any changes in contractual conditions. The statutory representative of the Fund shall decide upon such circumstances and changes.

6.2 The Grantee shall deliver to the Fund:

<i>Report:</i>	<i>Covering the period from-to:</i>	<i>Latest delivery of report:</i>
Interim Report	01/03/2019–30/06/2019	26/07/2019
(Interim) Financial Statement	01/03/2019–30/06/2019	26/07/2019
Final Report	01/03/2019–29/02/2020	27/03/2020
(Final) Financial Statement	01/07/2019–29/02/2020	27/03/2020
Audit Report	01/03/2019–29/02/2020	27/03/2020

6.3 The reports under this Article hereof shall be drawn up in the qualified forms and according to the requirements and instructions published on the website of the Fund, mainly in the Rules and Grants Guidelines. The Fund reserves the right to deny any Report failing to meet this requirement

6.4 All the reports except the Audit report shall be prepared and separately signed by the Grantee or authorized representative of the Grantee. The Audit report shall be prepared by a certified auditor registered in a Chamber of Auditors of the country of the Grantee's residence.

6.5 The Financial Statements shall conform to the budget and shall mention expenditures related to the Project and shall comply with financial documents evidencing the utilization of the Grant. All financial documents (receipts, bills, contracts and invoices, etc.) related to a project must be kept for period of at least 10 years and copies thereof delivered to the Fund upon request.

6.6 The Fund has the right to verify any data provided by the Grantee to the Fund. The Grantee hereby grants the Fund authorization to provide any acts on behalf of the Grantee necessary for verification of any data provided by the Grantee to the Fund.

6.7 In case of any reservations of the Fund to provided reports or any documentation attached thereto the Grantee shall be obliged to revise such reports or documentation according to the requirements of the Fund within the period stated by the Fund.

6.8 The Fund reserves the right to determine the eligibility of each cost to be covered by the Fund.

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7. OTHER CONTRACTUAL TERMS

7.1 All formal communication with the Fund must be conducted in English.

7.2 The Grantee is obliged to specify a bank account for the purposes of the grant disbursements realized by the Fund. All Project payments must be carried through the bank account owned by the Grantee.

7.3 The Grantee shall conduct bank transfer (non-cash) transactions only.

7.4 The Grantee is obliged to acknowledge the Fund's support of the Project (i) on all premises where events take place as part of the Project (in the form of a banner or flag), (ii) in all printed materials distributed as part of the Project and (iii) on all websites connected with the Project, including the Project website and the websites of the Grantee and of the Project Partners, while all the websites must be available in English language as well. All acknowledgements must visibly carry the current version of the logo of the Fund and, if on-line, must be directly linked to www.visegradfund.org. Acknowledgements in event venues must be present for the duration of the events; acknowledgements on-line must remain active for the whole Contractual Period of the Project, at minimum. The Grantee shall ensure that any of its Project Partners acknowledge the Fund's support for the Project to the same extent that the Grantee is obliged under this Contract. Further obligations of the Grantee regarding the acknowledgment of the Fund's support of the Project are specified in the PR Policy of the Fund published on the Fund's website and the Grantee declares that prior to the signing of this Contract he made himself familiar with the PR Policy and shall abide by this policy.

7.5 The Fund reserves the right to carry out monitoring visits of the Project and implementation thereof and carry out financial inspection of the Project and, if necessary, request additional documentation regarding the Project. The Grantee is obliged to allow visits from the staff of the Fund or from personnel authorized to do so by the Fund, allow a financial inspection and provide any materials related to the Project upon request.

7.6 The Fund (or person authorized by the Fund) is entitled to carry out an audit of the Grantee during the Implementation Period. The Grantee is obliged to bear such audit and provide the Fund with any accounting and other document related to the Grant and make and deliver the Fund copies therefrom.

7.7 The Fund undertakes to extend to the Grantee necessary co-operative support.

7.8 Both Contractual Parties may disclose information on the Project and enable access of the public to participate in the Project.

7.9 The Grantee takes note of the fact that the Fund accepts no responsibility for any contents of any output of the Project.

7.10 The Grantee declares that he shall be the bearer of all intellectual property rights and/or copyrights to any outputs of the Project or any part thereof (the "Outputs"). The Grantee hereby grants to the Fund under provisions of the Act No. 185/2015 Coll. Copyright Act (the "Copyright Act") a non-exclusive royalty free licence, without territorial, time, material and technological limitations, to any Outputs of the Project or part thereof, so the Fund shall have mainly right to:

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| a) publicly disclose the Outputs and publish the Outputs in any way, e.g. on the Fund's website, in any Fund's materials, etc.; |
| b) alter and process the Outputs, mainly use the Outputs to create new work, according to needs of the Fund; |
| c) include the Outputs to a database under §131 of the Copyright Act; |
| d) merge the Outputs with any other outputs or work; |
| e) make copies of the Outputs; |
| f) publicly distribute the Outputs; |
| g) to deal with the Outputs in any other way that is attributable to the author under the provisions of the Copyright Act. |

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8. CONTRACTUAL SANCTIONS

8.1 The Fund shall be entitled against the Grantee for a contractual penalty in the amount of 20% of the amount of the Grant (the "Contractual Penalty"), if:

- a) any data provided by the Grantee turns out to be false or not up-to-date, or
- b) the Grantee fails to deliver to the Fund any of the reports according to this Contract in time, or
- c) the Grantee fails to observe the Budget or the Grant or any part of it is used in conflict with the terms stipulated in this Contract, or
- d) the Grantee breaches any of its obligation arising from Article 7 hereof.

8.2 The Contractual Penalty shall be paid by the Grantee within 15 working days from the written notice of the Fund. The Contractual Penalty payment shall not affect the Fund's right to request a damage compensation for any damages caused to the Fund.

8.3 The Fund shall be entitled to withdraw from the Contract, in case:

a) any kind of false/incorrect data/information is provided by the Grantee, or
b) any of the contractual requirements are not met by the Grantee or breached by the Grantee and the Grantee shall not remedy such deficiency or breach within an additional reasonable period provided by the Fund in the written call for the remedy, or
c) deficiencies are determined that could in a significant way affect the result or approved schedule during the implementation of the Project, mainly, but not limited to, the Outputs of the Project do not meet the requirement under this Contract and its attachments, or
d) the good reputation of the Fund is damaged by the Grantee, or
e) the Fund learns about a misuse of any funds granted to the Grantee by the Fund or the funds provided by the Fund are used, intentionally or negligently, to any other purpose that specified in the Project.

8.4 The notice of withdrawal shall be delivered in writing in person or by registered mail to the address of the relevant Contracting Party stated in this Contract. The notice of withdrawal shall be considered received on the date of its delivery. If the delivery of the withdrawal notice is rejected by the relevant Contracting Party, the rejection date shall represent the date of delivery. In the case of postal deliveries the withdrawal notice shall be considered received on the third day of its postal deposit, irrespective the addressee's knowledge of such deposit.

8.5 If the Contract is terminated upon the withdrawal of the Fund therefrom, the Grantee shall automatically be obliged to return to the Fund the amount of the paid Grant within 15 working days.

8.6 In case the Grantee fails to observe the Budget or the Grant or any part of it is used in conflict with the terms stipulated in this Contract, the Grantee shall be obliged to return the amount of the paid Grant to the Fund within 15 working days at the call of the Fund.

8.7 When the Fund determines deficiencies that could in a significant way affect the result or approved schedule during the implementation of the Project, the Fund reserves the right to suspend the payment of Grant or any part of it for a definite period.

8.8 If the Fund anytime (i.e., also after implementation of the Project) learns about a misuse of any funds granted to the Grantee by the Fund, the Grantee shall be obliged to return the full granted amount to the Fund within 15 working days of the call of the Fund.

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9. FINAL PROVISIONS

9.1 This Contract shall be governed by Slovak law. Relevant provisions of the Civil Code of the Slovak Republic and other related regulations of the Slovak Republic shall apply to the relations regulated in this Contract, resulting from it and related to it.

9.2 Any disputes resulting from this Contract which could not be settled by mutual agreement of the Contracting Parties shall be resolved by Slovak courts.

9.3 This Contract shall enter into force on the day of its signing by both Parties. This Contract is concluded for a definite time period until 08/05/2020 (i.e., the implementation period + 50 working days), except the stipulations in Section 8.8 hereof which shall remain valid and effective for an indefinite time period.

9.4 Both Contracting Parties declare that they conclude this Contract of their free will, they have read its content and as evidence of their consent to its wording they voluntarily sign it as correct.

9.5 The Contract is drawn up in two identical counterparts in English. Each Contracting Party shall receive one counterpart of the Contract.

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Done in Bratislava, on 15/01/2019

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Signature of the Fund's statutory representative



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Signature of the Grantee's statutory representative




Attachment 1

to the Contract on the Provision of Financial Resources from the International Visegrad Fund's Visegrad+
Grant No. 21830043

Budget:

Accommodation and board	3,760.00
Awards and prizes	1,500.00
Expert fees/Fees for authors or artists	14,700.00
Printing/publishing costs	4,700.00
Promotional costs	700.00
Rent and related technical services	2,200.00
Translation and interpreting costs	1,800.00
Transportation and postage	900.00
Project overhead costs	3,500.00
Total	33,760.00

List of Outputs:


Total approved sum: €33,760.00



1 Consultations with project partners from Visegrad countries (Event-Private), Warsaw, PL

15/03/2019-31/05/2019

Our partner from Poland will be invited to take part in online consultations with project trainees where they will share their experience of using advanced tools for processing/visualizing data, monitoring government spendings and revealing potential corruption cases. Their best practices will be reflected in a toolkit/practical manual. This toolkit will significantly enrich watchdog community by providing new skills. Its preparation process will promote information sharing and partnership between project partners.

Direct target groups:

Experts from each organization : 5


Selection/outreach: Experts will coordinate the elaboration of the toolkit. IDFI will have a leading role in the facilitation of the process. Online means of communication (skype, email, Facebook group, etc.) will be effectively utilized.


Dissemination/promotion

Input from the expert will be incorporated in the toolkit and will be widely disseminated among journalists, activists and watchdogs. It will be shared and disseminated among our network of watchdogs and partners working on open data on local, regional and international levels.

Role of the applicant and project partners

IDFI will elaborate the topics for the toolkit and divide among partners based on their expertise. IDFI will coordinate communication among experts working on the toolkit. The final version of the toolkit will be later promoted by IDFI and its partners from Visegrad countries during their workshops and events for journalists, CSOs and activists.

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2 Toolkit/practical manual for trainings (Product)

01/03/2019–31/05/2019

A toolkit/practical manual for training participants will be prepared. Government monitoring tools relevant for Georgian context will be based on IDFI's experience, while best practices will be taken from the experience of our partners in Visegrad countries. As toolkit will be also in English, it will be later used by our partners for their workshops and trainings for local stakeholders. This toolkit will empower and equip journalists, activists and watchdogs with relevant skills for performing their oversight functions.

Direct target groups:

Journalists and activists: 60

Selection/outreach: Participants of project workshops and practical training will get familiar with the toolkit. They will be invited to these events by IDFI and its partners from Visegrad countries. implementing organizations.

CSO representatives and watchdogs: 40

Selection/outreach: Participants of project workshops will get familiar with the toolkit. They will be invited to these events by IDFI and its partners from Visegrad countries.

Citizens: 1500

Selection/outreach: They will indirectly benefit from the toolkit, as it will be publicly available and any interested individual from these 5 countries and beyond will be able to get more information about processing, using and analyzing data and tools for these purposes.

Dissemination/promotion

The toolkit will be published online and its use will be widely promoted in these 5 countries and beyond, as it will be translated into English. It will be shared and disseminated among our network of watchdogs and partners working on open data on local, regional and international levels.

Role of the applicant and project partners

IDFI will elaborate the topics for the toolkit and its expert will write significant part of it. While our partners will contribute to it with their extensive watchdog experience and provide their inputs via online consultations and by sharing relevant materials/best practices for the toolkit. They will review the final version and make their comments/suggestions. The final version will be later promoted by IDFI and its partners from Visegrad countries during their workshops and events for journalists, CSOs and activists.

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3 Consultations with project partners from Visegrad countries (Event–Private), Povazska Bystrica, SK

15/03/2019–31/05/2019

Our partner from Slovakia will be invited to take part in online consultations with project trainers/experts where they will share their experience of using advanced tools for processing/visualizing data, monitoring government spendings and revealing potential corruption cases. Their best practices will be reflected in a toolkit/practical manual. This toolkit will significantly enrich watchdog community by providing new skills. Its preparation process will promote information sharing and partnership between project partners.

Direct target groups:

Experts from each organization : 5

Selection/outreach: Experts will be involved in the elaboration of the toolkit. IDFI will have a leading role in the facilitation of the process. Online means of communication (skype, email, Facebook group, etc.) will be effectively utilized.

Dissemination/promotion

Input from the expert will be incorporated in the toolkit and will be widely disseminated among journalists, activists and watchdogs. It will be shared and disseminated among our network of watchdogs and partners working on open data on local, regional and international levels.

Role of the applicant and project partners

IDFI will elaborate the topics for the toolkit and divide among partners based on their expertise. IDFI will coordinate communication among experts working on the toolkit. The final version of the toolkit will be later promoted by IDFI and its partners from Visegrad countries during their workshops and events for journalists, CSOs and activists.

4 Consultations with project partners from Visegrad countries (Event–Private), Budapest, HU

15/03/2019–31/05/2019

Our partner from Hungary will be invited to take part in online consultations with project trainees where they will share their experience of using advanced tools for processing/visualizing data, monitoring government spendings and revealing potential corruption cases. Their best practices will be reflected in a toolkit/practical manual. This toolkit will significantly enrich watchdog community by providing new skills. Its preparation process will promote information sharing and partnership between project partners.

Direct target groups:

Experts from each organization : 5

Selection/outreach: Experts will be involved in the elaboration of the toolkit. IDFI will have a leading role in the facilitation of the process. Online means of communication (skype, email, Facebook group, etc.) will be effectively utilized.

Dissemination/promotion

Input from the expert will be incorporated in the toolkit and will be widely disseminated among journalists, activists and watchdogs. It will be shared and disseminated among our network of watchdogs and partners working on open data on local, regional and international levels.

Role of the applicant and project partners

IDFI will elaborate the topics for the toolkit and divide among partners based on their expertise. IDFI will coordinate communication among experts working on the toolkit. The final version of the toolkit will be later promoted by IDFI and its partners from Visegrad countries during their workshops and events for journalists, CSOs and activists.

5 Consultations with project partners from Visegrad countries (Event–Private), Plasy, CZ

15/03/2019–31/05/2019

Our partner from the Czech Republic will be invited to take part in online consultations with project trainees where they will share their experience of using advanced tools for processing/visualizing data, monitoring government spendings and revealing potential corruption cases. Their best practices will be reflected in a toolkit/practical manual. This toolkit will significantly enrich watchdog community by providing new skills. Its preparation process will promote information sharing and partnership between project partners.

Direct target groups:

Experts from each organization : 5

Selection/outreach: Experts will be involved in the elaboration of the toolkit. IDFI will have a leading role in the facilitation of the process. Online means of communication (skype, email, Facebook group, etc.) will be effectively utilized.

Dissemination/promotion

Input from the expert will be incorporated in the toolkit and will be widely disseminated among journalists, activists and watchdogs. It will be shared and disseminated among our network of watchdogs and partners working on open data on local, regional and international levels.

Role of the applicant and project partners

IDFI will elaborate the topics for the toolkit and divide among partners based on their expertise. IDFI will coordinate communication among experts working on the toolkit. The final version of the toolkit will be later promoted by IDFI and its partners from Visegrad countries during their workshops and events for journalists, CSOs and activists.

6 Workshop/practical training (Event–Private), Telavi, GE

20/05/2019–15/06/2019

The first 2-day workshop/practical training will be held in Telavi for journalists, activists, watchdogs and CSOs mostly from east Georgia. With the trainee's help, IDFI will identify pressing issues requiring in-depth analyses. This training will empower watchdog community through improving their skills of accessing, obtaining, processing and using open data. Also, they have the opportunity to plan some joint government oversight activities together with IDFI and other participants.

Direct target groups:

Journalists, activists, CSOs: 15

Selection/outreach: Relevant stakeholders will be invited to the workshop

Dissemination/promotion

Information about workshop results will be shared with project partners. Also, some government oversight activities will be planned and followed up, as IDFI will identify some pressing issues requiring public scrutiny together with workshop participants. These issues will be considered while selecting topics for analytical articles. Workshop participants can be engaged in preparing these analyses

Role of the applicant and project partners

IDFI will plan and implement this activity. Project partners from Visegrad countries and their best practices will be presented in the toolkit. Hence, participants will get familiar with their tools and practices of undertaking government oversight activities.

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7 Workshop on access to open data in Georgia (Event–Private), Tbilisi, GE

17/06/2019–30/06/2019

In order to advocate more access to open data among various stakeholders, workshops with government, business, civil society representatives will be held. During these workshops, participants will discuss major challenges, needs and opportunities in availability of open data. Each stakeholder will have the opportunity to identify the type of data they would like to have access to. This will foster multi-stakeholder discussion on the issue, which will help them devise new solutions to overcome existing problems and lay the foundation for potential collaboration in the future. As a result of this workshop, major takeaways will be prepared and shared among stakeholders. Such workshop will facilitate multi-stakeholder dialogue on access to more open data.

Direct target groups:

Tech community: 4

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

CSOs: 5

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Journalists: 4

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Government representatives: 2

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Dissemination/promotion

Takeaways from the workshop will be communicated with all the partner organizations and joint recommendations will be later elaborated and communicated with all relevant stakeholders.

Role of the applicant and project partners

The event will be organized by IDFI. Project partners will share their best practices and lessons learned from communication of recommendations with various target groups (CSOs, journalists, public officials, tech community, academia, activists, international community, etc.) and facilitation of multi-stakeholder dialogue with each other.

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8 Workshop/practical training (Event–Private), Batumi, GE

01/06/2019–30/06/2019

The second 2-day workshop/practical training will be held in Batumi for journalists, activists, watchdogs and CSOs from west Georgia. With the trainee's help, IDFI will identify pressing issues requiring in-depth analyses. This training will empower watchdog community through improving their skills of accessing, obtaining, processing and using open data. Also, they have the opportunity to plan some joint government oversight activities together with IDFI and other participants.

Direct target groups:

Journalists, activists, CSOs: 15

Selection/outreach: Relevant stakeholders will be invited to the workshop

Dissemination/promotion

Information about workshop results will be shared with project partners. Also, some government oversight activities will be planned and followed up, as IDFI will identify some pressing issues requiring public scrutiny together with workshop participants. These issues will be considered while selecting topics for analytical articles. Workshop participants can be engaged in preparing these analyses

Role of the applicant and project partners

IDFI will plan and implement this activity. Project partners from Visegrad countries and their best practices will be presented in the toolkit. Hence, participants will get familiar with their tools and practices of undertaking government oversight activities.

9 Workshop on access to open data in Georgia (Event–Private), Tbilisi, GE

20/09/2019–30/09/2019

It will be held as a follow-up meeting among stakeholders of the previous event held in Tbilisi. In case of this event, more public officials responsible for opening data will be invited and opinions of different stakeholders will be shared with them with their participation. Based on event discussion, major takeaways will be prepared and shared among stakeholders. Such workshop will facilitate multi-stakeholder dialogue on access to more open data.

Direct target groups:

CSOs: 3

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Journalists: 3

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Government representatives: 6

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Tech community: 3

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Dissemination/promotion

Takeaways from the workshop will be communicated with all the partner organizations and joint recommendations will be later elaborated and communicated with all relevant stakeholders.

Role of the applicant and project partners

The event will be organized by IDFI. Project partners will share their best practices and lessons learned from communication of recommendations with various target groups (CSOs, journalists, public officials, tech community, academia, activists, international community, etc.) and facilitation of multi-stakeholder dialogue with each other.

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10 Contest of analytical/investigative reports/articles (Event–Public), Tbilisi, GE

01/08/2019–31/12/2019

In order to encourage public oversight of government spending, contest of analytical/investigative reports/articles will be announced. Any interested person, especially journalists, CSOs, watchdogs and activists will have the opportunity to participate. The authors of three best articles/reports will be awarded during the final presentation of the project.

Direct target groups:

Journalists, activists, citizens: 30

Selection/outreach: Information about the contest will be widely promoted online and media.

Dissemination/promotion

Winners of the contest will be announced and awarded during the final presentation. Their articles will be published on IDFI's website and social networks. IDFI will help the authors to ensure good outreach of their findings.

Role of the applicant and project partners

IDFI will plan and implement this activity. Partner organizations will be consulted while elaborating criteria for winners.

11 Consultations for journalists/activists/CSOs/watchdogs (Event–Private), Tbilisi, GE

01/04/2019–01/01/2020

IDFI will provide consultations to journalists about their rights and opportunities as well as mentorship about how to obtain, analyse and prepare investigative/analytical articles/reports. This way rights of journalists, activists and watchdogs will be better protected and they will have better access to public data crucial for preparing articles and media reports. Also, their multimedia and data analyses skills will be further improved.

Direct target groups:

journalists, activists and watchdogs: 15

Selection/outreach: Information about this opportunity will be published on IDFI's website and widely promoted online. Hence, beneficiaries will contact IDFI for the request of consultations.

Dissemination/promotion

Information about this opportunity will be published on IDFI's website and widely promoted online. Hence, beneficiaries will contact IDFI for the request for such consultations. IDFI will share its partners' experience, especially from K-Monitor, as it has already established very good partnerships with media organizations and journalists.

Role of the applicant and project partners

IDFI will provide consultations. IDFI will get information about the similar practices from its partners and get some tips from them before launching such opportunity for journalists, activists and watchdogs. So, partners will have the role of mentoring and sharing their practices in this regard.

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12 Analytical/investigative articles (Product)

01/04/2019–28/02/2020

IDFI will monitor government spending and activities and prepare analytical and investigative articles/reports. Some of these articles will be prepared with the collaboration of activists and journalists, especially those trained as part of the project. Hence, performing watchdog activities with the participation of CSOs, journalists and other stakeholders will further promote oversight practices in the country.

Direct target groups:

Citizens (indirect target group): 40000

Selection/outreach: Analytical articles will be widely promoted via social networks and several media organizations will prepare media reports based on their findings

CSOs and watchdogs: 30

Selection/outreach: IDFI will collaborate with various watchdog organizations in preparing and disseminating key findings of the prepared articles

Journalists and activists: 50

Selection/outreach: IDFI will collaborate with various journalists and media organizations in preparing and disseminating key findings of the prepared articles

Dissemination/promotion

Project outputs will be promoted on social networks and disseminated among IDFI's network of journalists, CSOs, activists and foreign partners (including international watchdog organizations and think tanks). IDFI has a constantly updated list of email, Facebook and website subscribers, whom it sends out relevant updates and reports to.

Role of the applicant and project partners

IDFI will coordinate and implement these activities. Experience and best practices shared from project partners will ensure high quality of investigative articles and tools applied for preparing such analyses (based on processing open data).

13 Visualizations and informative videos (Product)

15/04/2019–28/02/2020

In order to ensure better outreach of major findings of analytical/investigative articles, IDFI will prepare visual materials, such as infographics, info facts and informative videos based on the most important analytical articles. This activity will further promote conducting watchdog activities, especially with the use of innovative and visual tools and practices.

Direct target groups:

Journalists and activists: 50

Selection/outreach: IDFI will collaborate with various journalists and media organizations in preparing and disseminating key findings with the help of prepared visual materials

Citizens (indirect target group): 5000

Selection/outreach: Visual materials will be widely promoted via social networks and several media organizations will prepare media reports based on their content

CSOs and watchdogs: 30

Selection/outreach: IDFI will collaborate with various watchdog organizations in preparing and disseminating key findings with the help of prepared visual materials

Dissemination/promotion

Project outputs will be promoted on social networks and disseminated among IDFI's network of journalists, CSOs, activists and foreign partners (including international watchdog organizations and think tanks). IDFI has a constantly updated list of email, Facebook and website subscribers, whom it sends out relevant updates and reports to.

Role of the applicant and project partners

IDFI will coordinate and implement these activities. Experience and best practices shared from project partners will ensure high quality of these visual materials and tools applied for preparing them.

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14 Final Presentation (Event–Public), Tbilisi, GE

10/02/2020–29/02/2020

Major achievements will be evaluated during the final presentation and winners of the analytical article contest will be awarded. Key findings, shortcomings and challenges revealed from watchdog activities will also be reviewed and relevant policy recommendations will be voiced once again. Key stakeholders from government, media, civil society, academia and business will be invited.

Direct target groups:

Academia and tech community: 5

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

CSOs and watchdogs: 12

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Government representatives: 5

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Journalists: 13

Selection/outreach: Invitations will be sent and information about the event will be distributed among relevant stakeholders

Dissemination/promotion

Information about the event results will be published on IDFI's website and social networks. Lessons learned and elaborated recommendations will be communicated during the event. Project partners will also use final policy recommendations for their future advocacy activities

Role of the applicant and project partners

IDFI will plan and implement this activity. Final policy recommendations and collected takeaways from workshops implemented as part of the project in all countries will be finalized together with project partners.

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15 Preparing Datasets and Further development of DataLab.ge (Product)

01/03/2019–29/02/2020

More datasets on public data obtained from public institutions will be digitalized, cleaned, categorized, and published on DataLab.Ge. In addition, use of DataLab.ge will be promoted among journalists, civil society organizations, activists and researchers. Project target groups and participants of our trainings will have the opportunity to publish their public data obtained from public institutions on DataLab.Ge, once accuracy of data is checked by IDFI.

Direct target groups:

Journalists and activists: 60

Selection/outreach: Participants of project events will get promotion materials of the platform and get information about its functions/features.

CSOs and watchdogs: 40

Selection/outreach: Participants of project events will get promotion materials of the platform and get information about its functions/features.

Tech community and business: 10

Selection/outreach: Participants of project events will get promotion materials of the platform and get information about its functions/features.

Citizens (indirect target group): 40000

Selection/outreach: Use of the platform will be widely promoted via online promotion and media outlets

Representatives of public institutions: 10

Selection/outreach: Participants of project events will get promotion materials of the platform and get information about its functions/features.


Dissemination/promotion


Use of the platform will be promoted online and our partners will share information about the platform among their networks in their countries. Such information sharing will lay foundation for further partnership with other organizations worldwide working on open data. Also, some datasets comparing data from these countries could be published on DataLab and used by citizens of V4 countries.

Role of the applicant and project partners

IDFI will coordinate and implement all activities regarding further development of DataLab.Ge. As partners from Visegrad countries played significant role in establishment of the platform from the very beginning through providing consultations and sharing best practices, they will provide mentorship to IDFI staff when needed (especially while developing new features of the platform). Also, with joint efforts new datasets comparing developments of Georgia and Visegrad countries could be published on the platform. Partners will disseminate information about the platform among their network of people working on open data.

Done in Bratislava, on 15/01/2019


Signature of the Fund's statutory representative


Signature of the Grantee's statutory representative

Attachment 2

to the Contract on the Provision of Financial Resources from the International Visegrad Fund's Visegrad+ Grant
No. 21830043


Calendar of Events:


Implementation period: from 01/03/2019 to 29/02/2020

	Event	City	Country	From	Until
1	Consultations with project partners from Visegrad countries	Warsaw	PL	15/03/2019	31/05/2019
2	Consultations with project partners from Visegrad countries	Povazska Bystrica	SK	15/03/2019	31/05/2019
3	Consultations with project partners from Visegrad countries	Budapest	HU	15/03/2019	31/05/2019
4	Consultations with project partners from Visegrad countries	Plasy	CZ	15/03/2019	31/05/2019
5	Workshop/practical training	Telavi	GE	20/05/2019	15/06/2019
6	Workshop on access to open data in Georgia	Tbilisi	GE	17/06/2019	30/06/2019
7	Workshop/practical training	Batumi	GE	01/06/2019	30/06/2019
8	Workshop on access to open data in Georgia	Tbilisi	GE	20/09/2019	30/09/2019
9	Contest of analytical/investigative reports/articles	Tbilisi	GE	01/08/2019	31/12/2019
10	Consultations for journalists/activists /CSOs/watchdogs	Tbilisi	GE	01/04/2019	01/01/2020
11	Final Presentation	Tbilisi	GE	10/02/2020	29/02/2020

Financial Statement, Final Report and Audit Report deadline: 27/03/2020

Done in Bratislava on 15/01/2019


Signature of the Fund's statutory representative


Signature of the Grantee's statutory representative

• Visegrad Fund
• •

January 23, 2019

ინფორმაციის თავისუფლების განვითარების ინსტიტუტი
3. A. Griboedov Str.,
0108 Tbilisi
Georgia

Re: Grant Contract No. 21830043
Attn: Levan Avalishvili

To Whom It May Concern:

Please find enclosed two signed contracts on the provision of financial resources from the International Visegrad Fund (later referred to as "Fund") to finance your project titled Empowering Watchdog Community for Government Accountability. We would kindly request that you have both contract copies (including the attachments) signed by your statutory representative and return one signed copy (marked with "FUND'S COPY") to the Fund.

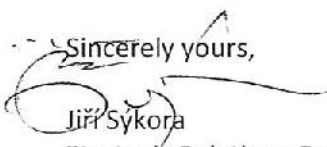
The first grant installment will be transferred within 15 working days of the Fund's receipt of the signed contract.

We would like to request that you pay attention to fulfilling all contractual terms during the project implementation (e.g. acknowledging the Fund's support, linking your website to www.visegradfund.org, etc.). Also, please do not forget to keep us updated in regard to the calendar of events in the on-line system. We also recommend that you set up tools for following and measuring the indicators of success of your project from the very beginning of its implementation to be able to report them in the interim (if applicable) and especially in the final report. For further information on the implementation of the project please consult the Grant Guidelines available at www.visegradfund.org/grant-guidelines-2/.

Should you have any questions please turn to the following Project Manager assigned to you (and please always refer to the project ID #21830043 when contacting us):

Zsófia Bajnay
E-mail: bajnay@visegradfund.org

We wish you success in implementing your project!

Sincerely yours,

Jiří Sykora
Strategic Relations Coordinator